

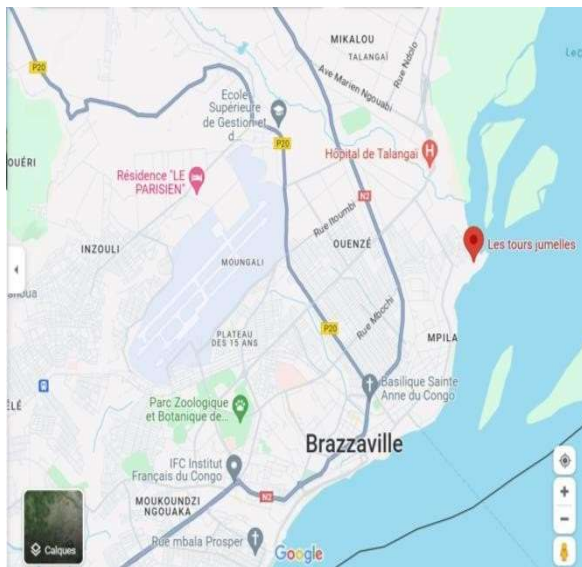
INFORMATION BULLETIN

VENUE INFORMATION

The 35th AFCAC Ordinary Plenary Session will take place from November 26 to 29, 2024, in Brazzaville, the capital city of the Republic of Congo. This prestigious event will be hosted at the Hotel les **Tours Jumelles**, a premier venue located in the heart of the city.

Brazzaville is a vibrant city situated on the Congo River, known for its rich cultural heritage and dynamic atmosphere. The nearest international gateway is Maya-Maya International Airport (BZV), conveniently located at approximately 4 kilometers from the city centre and the event venue. Delegates are advised to utilize Maya-Maya International Airport for their travel.

Maya-Maya International Airport accommodates a variety of aircraft and provides daily flights operated by numerous international and regional airlines.



TRANSPORT

The Congo Civil Aviation Authority will provide comprehensive transportation services for delegates arriving at Maya-Maya International Airport. These services include transfers between the airport and the recommended hotels listed in the Accommodation section.

Upon arrival, delegates will be greeted and transported to their hotels. Similarly, transportation will be arranged from the hotels to the airport on the day of departure. To ensure smooth and efficient arrangements, **delegates who wish to use the transport services provided by Congo are requested to submit their flight details and other necessary information by filling out the form available at the following link:** <https://www.afcac.org/35th-plenary-logistic/>

Throughout the event, Congo will also organize daily transportation between the recommended hotels and the event venue. This service will ensure convenient and timely travel for delegates from their hotels to the Hotel **Les Tours Jumelles** and back, each day.

VISA FORMALITIES

An entry visa to the Republic of Congo is mandatory for all delegates. Visas can be obtained at the Embassy or Consulate of the Republic of Congo in your country of nationality or residence. If there is no diplomatic representation of the Republic of Congo in your country, you can obtain a visa on

The visa fee for all African citizens entering the Republic of Congo is USD 50.

The AFCAC Secretariat and the Civil Aviation Authority of Congo are making arrangements to assist nationals of States who require a visa to enter Congo.

Delegates needing visa assistance on arrival are requested to complete the necessary application using the following link <https://www.afcac.org/35th-plenary-logistic/>. Additionally, delegates should forward their flight itinerary and copies of their passports to **Mr. Alfred Romuald NGUYA POATY** via the email addresses: info@anaccongo.cg and a copy to Secretariat@afcac.org.

Additional information (28/10/2024): Diplomatic and service passports are exempt from visa and other fees, based on agreements between countries.

HEALTH AND VACCINATION REQUIREMENTS

Vaccination against yellow fever is mandatory for all attendees. Please ensure that your international health certificate is up-to-date and valid. Upon arrival at Maya-Maya International Airport or the Autonomous Port of Brazzaville, you will be required to present your international vaccination card.

ACCOMMODATION

A list of hotels for delegates is available in Annex A.

The Hotel **Les Tours Jumelles**, venue of the Plenary, can be reached, as follows:

Email: dagma.mongo@hilton.com

Phone Numbers: (+242) 06 751 15 15 / (+242) 06 751 18 18 / (+242) 06 525 35 91

Director, Sales

Mr. Ysmael Chris

Email: ysmael.mampouya@hilton.com

Phone Number: +242 06 525 35 91

Note: Brazzaville is a popular tourist destination with a high demand for hotel accommodations in November. Therefore, delegates are urged to make their hotel reservations early.

MEDICAL SERVICES

Delegates requiring advanced medical treatment are advised to consider the following hospitals in Brazzaville:

- **Clinique Nouvelle Vie Médecité Multispécialité**
Avenue de la Paix, opposite the Mougali Market
+242 06 737 33 333 / cnvmrelationpublique@gmail.com
- **Clinique Médicale du Château d'Eau (Dr. Matété)**
Avenue Gascogne, Château d'Eau District
+242 06 979 13 78 / +242 06 666 29 66

CURRENCY AND CUSTOMS INFORMATION

The official currency in Brazzaville, Congo, is the Central African CFA Franc (XAF). Exchange rates can vary; as of now, 1 USD is approximately equivalent to 600 XAF, and 1 Euro (€) is approximately equivalent to 655.9 XAF.

According to the Republic of Congo's customs regulations, delegates carrying USD 10,000 or more, or its equivalent in other currencies or negotiable instruments, must declare this amount at the designated customs desks upon entry and exit. This declaration process is free of charge.



TIME ZONE

The local time in Brazzaville, Congo, is GMT+1.

CLIMATE INFORMATION

In November, Brazzaville experiences a tropical climate characterized by warm and humid conditions. Temperatures generally range from 22°C (72°F) to 30°C (86°F).

This period coincides with the rainy season, so delegates are advised to pack appropriate rain gear and lightweight, breathable clothing to remain comfortable.

The seasons :	Average Temperature
February –March : small dry season 	25 °C
April –May : small rainy season 	25 °C
June – September : big dry season 	23 °C
October – January : big rainy season 	25 °C

BANKING SERVICES

Automatic Teller Machines (ATMs) are available throughout Brazzaville and accept Visa Cards.

These ATMs are accessible 24 hours daily, seven days a week.

POWER SUPPLY

In Brazzaville, Congo, the power supply is 220-230 Volts AC at 50 Hz. Delegates are advised to bring their own power adapters to ensure compatibility with local outlets.

SECURITY CLEARANCE AND REGISTRATION

To ensure a smooth process, delegates are advised to arrive early on the first day to complete security clearance and registration. During this time, you will be required to present your Credential documents and receive your security badge. This badge will grant you access to the event venue.

Once registered, you will need to present your badge daily. Please allow ample time for security checks each day. The badge must be worn visibly at all times while on the premises.

If you lose your badge, notify the AFCAC or Congo Civil Aviation Authority focal points immediately for assistance.

POINTS OF CONTACT

For any inquiries or additional information, please reach out to:

<u>AFCAC Contacts</u>	<u>Congo Civil Aviation Authority Contacts</u>
<p>Mr. Jamel DRIDI Aviation Security & Facilitation Expert +221 78 484 87 57 jDridi@afcac.org</p>	<p>Mr. Boris Roméo MAKAYA BATCHI Director Air Transport +242 06 676 37 99 makaya_batchi@yahoo.fr</p>
<p>Mr. Frankline Omondi UKUMU Environnement Expert +221 78 189 47 73 FOmondi@afcac.org</p>	<p>Mr. Alfred Romuald NGUYA POATY Head of Service, General Management Secretariat +242 06 651 64 51 / +242 05 732 01 01 alfredpoaty49@gmail.com</p>
<p>Mrs. Raky SO MBACKE Public and External Relations Officer +221 77 562 36 12 rsombacke@afcac.org</p>	<p>Mme Chimène OMBERE Head of the Congo Civil Aviation Authority Recovery Department +242 06 678 58 58 omberecasimrette@gmail.com</p>
<p>Ms. Awa NDIAYE Secretary +221 77 179 75 83 secretariat@afcac.org</p>	<p>Mme Gwladys MOKOKI Head of Public Relations and Communication Department +242 05 306 12 24 mitokogwladys@gmail.com</p>

ANNEX A

N°	Hotel Name/Description	Public Price	Negotiated Rate	Location	E-mail/website/Telephone
1	SUITES Hotel ELBO 1- bedroom suite /day 2- bedroom suite /day 3- bedroom suite /day	250 000 500 000 750 000		City centre	g.thaddees@elbosuites.com www.elbosuites.com (+242) 06 511 13 51 Manager, Sales
2	RADISSON BLU Standard View Premium room – River View Junior Suite Executive Suite Diplomatic Suite Presidential Suite Royal Suite Penthouse	208 000 268 000 328 000 378 000 574 667 802 000 1 200 000 1 802 000	170 000 214 000 262 400 302 400 459 734 641 600 960 000 1 441 600	City centre	reservation.brazzaville@radisson.com (+242) 05 050 60 60 Reception
3	Hotel Les Tours Jumelles (Event Location) 38m² Standard room 50m² Deluxe room 43m² Executive room Open Breakfast Service Menu Lunch time Catering Service	Please contact the hotel directly at dagma.Mongo@Hilton.com to secure the negotiated rate		Mpila	dagma.mongo@hilton.com (+242) 06 751 15 15 (+242) 06 751 18 18 (+242) 06 525 35 91 Director, Sales (M. Ysmael Chris) Email: ysmael.mampouya@hilton.com Phone Number: +242 06 525 35 91
4	Grand Hotel de Kintélé Standard room, Mountain View Standard room, River View Room for the disabled, River View Double/Twin room, Mountain View Double/ Twin room, River View Deluxe room, Mountain View Deluxe room, River view Junior Suite, Mountain View Junior Suite, River View Presidential Suite Grand Presidential Suite	150 000 170 000 170 000 180 000 200 000 200 000 220 000 300 000 320 000 500 000 750 000	70 000 100 000 100 000 120 000 150 000 150 000 200 000 250 000 270 000 350 000 500 000	Kintélé	Reservation@cick-grandhotelkintele.com www.cick-grandhotelkintele.com (+242) 06 561 78 48 (+242) 06 700 35 91 (WhatsApp) (+242) 05 023 71 77 Deputy, Sales Manager
5	Hotel Residence Elonda Standard Room Junior Suite Senior Suite Apartment	50 000 75 000 120 000 150 000	35 000 50 000 75 000 100 000	Kintélé	contact@residenceelonda-cg.com elondaresidenceroock@gmail.com www.Residenceelonda-cg.com (+242) 05 763 63 39 (+242) 06 828 27 76
6	Hotel de Kintélé Standard room Junior Suite Presidential Suite Double/twin Junior Suite Apartment Complimentary breakfast included in room rate Large boardroom Ball room Small VIP room Coffee break Lunch	85 000 150 000 250 000 160 000 350 000 0 200 000 250 000 100 000 5 000 18 000/pers	45 000 75 000 150 000 90 000 150 000 0 150 000 150 000 75 000 4 000 18 000	Kintélé	(+242) 04 426 95 95 Reception Manager, Sales
7	Hotel GRAND LANCASTER (ex Méridian ou Leidzeir) Standard room Standard suite Double executive room Ministerial Suite Presidential Suite Breakfast included in room rate Airport-hotel-airport shuttle included in room rate Swimming Pool included in room rate Sauna and tennis included in room rate Jacuzzi included in room rate	150 000 250 000 350 000 550 000 700 000 0 0 0 0 0 0	90 000 115 000 250 000 450 000 650 000 0 0 0 0 0 0	Poto Poto (City centre)	E.commercial@grandlancasterbrazzaville.com erbrazzaville.com Instagram (Grand Lancaster) (+242) 06 735 16 99 (+242) 06 735 16 95 Manager, Sales (+242) 06 735 16 85 Deputy Director

8	COLORADO Standard room +1 breakfast Double room +2 breakfasts Junior Suite +1 breakfast Ministerial Suite +1 breakfast Presidential Suite +1 breakfast Included in the room rate: Breakfast (2 breakfasts for the double room), access to the gym, swimming pool, sauna, Jacuzzi, steam room, tennis court and shuttle service (airport - station - beach)	150 000 165 000 350 000 550 000 990 000	90 000 115 000 250 000 450 000 650 000	City centre Brazza	(+242) 05 666 96 96 (+242) 05 666 59 59 (+242) 22 280 51 51
9	Hotel GHS Standard room with breakfast and wifi included Diplomatic Suite Ministerial Suite A la carte meals	130 000 150 000 250 000	75 000 85 000 85 000	City centre	reservation@ghsafrica.com www.ghscongo.com (+242) 06 512 12 12 (+242) 06 840 84 84 Reception and Sales Manager
10	Hotel Olympic Palace Single room Double room (twin) Prestige suite Executive suite Tax on Tourism Visitors tax	120 000 140 000 200 000 250 000 10 % 2%		CHU City centre	contact@olympic-palace-hotel.net (+242) 06 730 16 16 (+242) 06 666 87 29 Reception Manager, Accommodation
11	Hotel PEFACO Maya-Maya Mboté Standard room Standard room Maya-Maya Bilanga room Twin pax Executive room Master suite Luxury Suite Panoramic Suite Ministerial Suite Presidential Suite Breakfast is included in the room rate Additional breakfast Tourist tax, electronic stamp and breakfast included	110 000 110 000 125 000 154 000 203 500 258 500 313 500 440 000 550 000 0 17 000 0	95 000 95 000 95 000 140 000 100 000 230 000 280 000 380 000 500 000 0 15 000 0	Plateaux des 15 ans	machkar@pefahotels.com www.pefahotelmayamay.com (+242) 05 604 80 21 (+242) 05 604 80 50 CHARRIS CHRISTIA BAKANA Manager, Sales
12	Hotel Mikhael 33m² Standard Room 0m² Executive Room Executive Double/Twin Room 65m² Ambassador Suite 78m² Presidential Suite 108m² Royal Suite	100 000 120 000 130 000 170 000 190 000 210 000	70 000 70 000 70 000 70 000 70 000 70 000	City centre	reservation@mikhaelhotel.com www.mikhaelhotel.com (+242) 06 466 66 19 (+242) 05 366 66 01 (+242) 06 466 66 01 Reception
13	Hotel Léon Standard room Semi Luxury room Semi Grand Luxury room Breakfast included in room rate	85 000 100 000 120 000 0	60 000 60 000 60 000 0	City centre	leonhotelbrazza@gmail.com (+242) 06 837 52 00 (+242) 06 661 62 41 (+242) 06 882 61 76 Reception M. BATANTOU Brici (Manager)
14	Hotel Saphir Suite room Junior Deluxe Senior Suite	80 000 90 000 100 000		City centre	
15	Hotel Afrique Standard room Comfort room Junior Suite Senior Suite Grande Suite	70 000 80 000 100 000 110 000 130 000	50 000 60 000 80 000 80 000 80 000	Poto-Poto	placide.ngiue@hotelafrica-congocom (+242) 06 661 77 42 (Whatsapp) (+242) 04 065 67 95
16	Hotel Rivérroom Standard room Standard room Standard room Luxury room	50 000 60 000 75 000 90 000		Mpila	
17	Hotel Best or BEST HOTEL American Suite French Suite Grand Confort	100 000 80 000 50 000		City centre	besthotel.congo@gmail.com (+242) 06 444 71 56 (Whatsapp) (+242) 05 582 93 25

18	Hotel King Maya Standard room Standard Room Twin luxury room Luxury room with terrace Junior Suite Senior Suite	40 000 50 000 60 000 80 000 120 000 150 000			Plateaux des 15 ans	kingmayahotel2022@gmail.com reservation@kingmayahotel.com www.kingmayahotel.com (+242) 06 912 51 51 (+242) 05 310 10 15 (+242) 06 483 63 63 (Whatsapp) (+242) 06 653 63 60 (+242) 05 729 13 13 Mme. ATSOUAYA Brumela Director General (Ms.)
19	Hotel Groupe Edmond Standard room Standard room Executive room Executive room plus Junior suite Garden suite Self-service buffet restaurant	40 000 50 000 80 000 100 000 125 000 150 000 6 000			Plateaux des 15 ans	edmond.traiteur@yahoo.com (+242) 06 420 69 44 (+242) 05 799 31 36 (Whatsapp)
20	Hotel Hippocamp Standard room Superior room Junior suite Apartment suite 3-bedroom Apartment	40 000 50 000 60 000 60 000 150 000	30 000 40 000 50 000 50 000 100 000		Plateaux des 15 ans Ex-Radio Congo ENMA	hotelrestohippocamp@gmail.com hotelrestohippocamp@yahoo.fr (+242) 05 591 11 11 (+242) 06 668 60 68 Manager, Mr MEDI
21	Hotel de l'aéroport Single room Single room Single room	35 000 40 000 50 000			Plateaux des 15 ans	(+242) 06 637 67 29 (+242) 06 471 39 93 (WhatsApp)
22	Hotel Péridot Standard room Suite 1st floor Junior Suite 2nd Floor Standard Room 1st & 2nd floor	35 000 45 000 45 000 30 000			Plateaux des 15 ans	Emailinfohotelperidot@gmail.com www.hotel-leperidot.net (+242) 06 514 64 64 (+242) 06 515 63 63 Reception and Manager
23	Hotel Rotana Standard room Junior Suite 1 Junior Suite 2	30 000 35 000 50 000			CHU	(+242) 06 437 56 57 Manager, Sales
24	Hotel Brazza ou Brazza Hotel Standard room Standard room Deluxe room Deluxe room	20 000 25 000 30 000 35 000			City centre	(+242) 05 638 96 12 Reception