



**AFRICAN CIVIL AVIATION COMMISSION**  
**31<sup>st</sup> EXTRAORDINARY PLENARY SESSION**  
(KAMPALA, UGANDA, 13 MAY 2019)

**INFORMATION BULLETIN**

**1. Venue of the Meeting:**

The 31<sup>st</sup> AFCAC Extraordinary Plenary Session will be held at the **Munyonyo Speke Resort**, in **Kampala, Uganda**, on the **13 May, 2019**.

**The Contact Persons of Uganda CAA are:**

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<b>AFCAC – CAFAC</b> African Civil Aviation Commission Commission Africaine de l'Aviation Civile (AFCAC – CAFAC) Leopold Sedar Senghor Military Airport Road Route de l'Aéroport Militaire Léopold Sedar Senghor B.P : 8898 Dakar, Sénégal Tel.: (221) 33 859 88 00 Email : <a href="mailto:secretariat@afcac.org">secretariat@afcac.org</a>	

**2. Working Languages**

The Meeting will be conducted in the English and French Language with simultaneous interpretation.

### 3. Opening Session

The official opening of the meeting will take place on Monday 13 May 2019 at 09:00 hours.

### 4. Registration

The pre-registration of participants is strongly encouraged and participants are urged to pre-register online for the respective meetings at: [www.afcac.org](http://www.afcac.org)

The onsite registration will take place at the site of the meeting on **Monday 13 May 2019, from 07:30 to 08:30 hours.**

### 5. Transport

#### 5.1. *From the Airport*

5.1.1. Transport shall be provided by Civil Aviation Authority Uganda from Entebbe International Airport to the respective hotels and in certain instances by hotels, which will have received prior booking. A welcome desk will be available in the Arrival hall at the Airport to receive delegates and provide the necessary assistance.

5.1.2. Transportation can be arranged via the hotels to and from the airport. Uber, an online transportation network company is available in Kampala. A taxi from Entebbe Airport to Entebbe town, 4 kms away, is about US\$10 and US\$30 to Munyonyo. Travel from Entebbe Airport to Munyonyo, venue for the meeting is 38km and it takes about 37 minutes on the Entebbe Express highway.

#### 5.2. *Within the country*

5.2.1. Travel within the country is largely by road. One can take a bus, a public commuter, commonly known as Matatu, or charter a flight to any of the more than 25 aerodromes, 13 of them managed by Uganda Civil Aviation Authority (UCAA).

5.2.2. "Special hire" taxi cabs are available and can be reached from your hotel. Motorcycle "taxis" or bodaboda are a common feature in Kampala and often beat the traffic snarl-ups but may not be safe.

### 6. Hotel Information

6.1. Participants are requested to make their own hotel reservations and indicate that they are attending an ICAO and AFCAC meetings in order to take advantage of the special accommodation rates/CAA Uganda Corporate rate. A list of recommended hotels/lodges is attached at the end of this bulletin. Participants are advised to confirm their hotel reservations early (send Reservation bookings and itinerary to CAA) to avoid last minute inconveniences.

## 7. Weather and Clothing

- 7.1. The tag, *Pearl of Africa* by wartime British Prime Minister Winston Churchill was derived from the country's equatorial climate moderated by altitude. Rains normally come between March and May and September to November. The coldest part of the country, Kabale, records lows of 15°C while Kampala temperatures range between 21°C and 28°C. During most months warm clothing is not necessary. Uganda's geographic coordinates are 10 00 N, 32 00 E. The country is within the East African time zone - i.e. 3 hours ahead of GMT.

## 8. Visa

- 8.1. All applicants who wish to obtain a **Uganda visa** need to have a valid passport.
- 8.2. Nationals of the following countries do not need Visas to enter Uganda:
- ✓ COMESA (*Angola, Eritrea, Malawi, Madagascar, Seychelles, Swaziland, Zambia, Comoros, Kenya, Mauritius, Zimbabwe, Botswana*)
  - ✓ EAC (*Tanzania, Rwanda, Kenya, Burundi and South Sudan*)
  - ✓ Others are: *Antigua, Bahamas, Barbados, Belize, **Botswana**, Cyprus, Fiji, **Gambia**, Grenada, Hong- Kong, Ireland, Jamaica, Malaysia, **Lesotho**, Malta, **Sierra Leone**, Singapore, Solomon Islands, St. Vincent and the Grenadines, Tonga, Trinidad and Tobago, Vatican, **Ghana**, Vanuatu and **Libya**.*
- 8.3. UNLP Holders, Diplomatic Passport Holders and Consular Passport Holders do not need visas.
- 8.4. Citizens of all other countries except Somalia may obtain a visa which can be applied for online via [www.visas.immigration.go.ug](http://www.visas.immigration.go.ug) and obtained from the Immigration office on arrival. The Single-Entry Visa charge to Uganda is US\$ 50. Passengers, who have not applied for an e-visa on line, will still be able to apply for their e-visa on arrival in Uganda. However, facilities may be limited and passengers may experience delays. Holders of consular, diplomatic, official, service or special passports of any country can obtain a visa on arrival for 3 months.

## 9. Health

- 9.1. All people travelling to Uganda MUST carry valid Yellow Fever Vaccination cards and the vaccine ought to have been administered at least ten (10) days before entry into Uganda. In the event that someone enters the country without having undergone the vaccination, it can be administered at Entebbe International Airport on arrival at a fee of US dollars forty (40). Delegates should expect screening for Ebola on arrival at Entebbe International Airport.

## 10. Banks and Currency

- 10.1. The country's legal tender, the Uganda shilling, is based on the decimal system. Notes are in denominations of 1,000, 2,000, 5,000, 10,000, 20,000 and 50,000. Coins most popularly used are in denominations of 100, 200, 500 and 1,000 shillings.

**10.2.** Uganda enjoys commercial and merchant banking services. Most Banks handle travellers' cheques and convert international currencies. Banking hours are from Monday to Friday; 8:30 a.m. to 4:00p.m with a number of Banks open on Saturday from 9:00 a.m. to 1:00 p.m.

**10.3.** Forex Bureaux are also available in Entebbe and other towns. Visitors are however advised to deal with Bureaux with a valid and displayed licence. The current exchange rate is about \$1 = Ug shs 3700/=.

## **11. Telephone**

**11.1.** Worldwide direct connections are available, using the international code or telephone operator if necessary. From abroad dial +256 followed by required number. Telephone and communication services are spread around the country with Internet access available. Four mobile phone companies: MTN-Uganda, Uganda Telecom, Africell and Airtel offer a wide range of services.

**11.2.** The internet country code top level domain is .ug

## **12. Electrical Supply**

**12.1.** 230/245 volts at 50Hz. British-type three-pin plugs used.

## **13. Security**

**13.1.** The country is peaceful and one is secure almost all the time. It is however advisable to consult the Hotel concierge before venturing out late night. In case of trouble the Police can be reached on 999 or 112 for mobile phones.

## **14. Tourist Information**

**14.1.** The main tourist attractions are the Kasubi Tombs and Martyrs Shrine in Kampala, Source of the River Nile in Jinja town, Mountain Gorillas, the Rwenzori Mountain ranges, the Uganda Wildlife Education Centre in Entebbe and 10 National Parks spread around the country, provide memorable moments for a visitor. Most National Parks can be reached by air.

**14.2.** Uganda is 'The Pearl of Africa', a name given by Winston Churchill because of its rare natural beauty, freshness, and vibrant spirit. Uganda has amazing features of attraction with 10 national parks, 13 game reserves and several national forests. More than half of the world's Gorillas are in Uganda, along with Chimpanzees and Golden monkeys. The River Nile with its source on Lake Victoria in Jinja is a setting for some of the world's best white-water rafting. You find the snow-capped Rwenzori Mountains, the Virunga Volcanoes, and Mount Elgon, all with spectacular hiking opportunities and gorgeous scenery. The Ssesse Islands found in Kalangala district on Lake Victoria consist of 84 islands that make for a perfect getaway to unique and quiet pristine beaches.

**14.3.** Uganda has a multitude of cultural tourism sites and events reflecting the diversity of over 50 tribes. The country has many chiefdom's and kingdoms with a rich history from the past. They have no political powers but have cultural influence. The current Kingdoms are mainly Bantu – Kingdoms of Buganda, Bunyoro, Busoga and Tooro. According to tradition, these centuries old Kingdoms arose from the medieval kingdoms of Batembuzi and Bacwezi.

**15. Emergency Contacts:**

Police	-	999 or 112
Air Ambulance	-	Kazuri Medical with Kampala Executive Aviation +256 776 333114, +256 752222855
Health services	-	St. Francis Hospital Nsambya - +256 414267012 International Hospital Kampala- +256 312 200400

## HOTEL INFORMATION IN MUNYONYO AND ENTEBBE

	HOTEL	No. of Rooms	CONTACT	Room Charges (Bed and Breakfast)	Location and Distance from Speke Resort Munyonyo	Shuttle services
1.	Speke Resort Munyonyo	472	+256 752711049 ( Deepak) +256 752711702 (Denis Tumwine) <a href="mailto:reservations@spekeresort.com">reservations@spekeresort.com</a> <a href="mailto:denistumwine@yahoo.com">denistumwine@yahoo.com</a>	USD 114 – Deluxe room USD 240- Superior room (Discounted rate for delegates)	Meeting venue	Shuttle services available at USD 53 per trip
2.	Lake Victoria Serena Golf Resort and Spa	122	+256 700100477 (Emmy) +256 751705537(Tonny) +256 751705929 (Isabella) <a href="mailto:reservationslvsr@serena.co.ug">reservationslvsr@serena.co.ug</a>	USD 170 – deluxe rooms USD 303- Executive suite ( Corporate rate for CAA Uganda)	7.6km	<ul style="list-style-type: none"> <li>• Taxi for 1 to 3 people at USD 60 per route</li> <li>• Shuttle for 4 people and more is USD 20 per person per route</li> </ul>
3.	Alfa Hotel Munyonyo	11	+256 706451609 +256 784586802 +256 787579707	Double room- USD 50 to USD 55  Suite- USD 90	St. Andrew Kaggwa 100 metres	<b>RAV 4 and 1 Wish</b> <ul style="list-style-type: none"> <li>• Charge from Airport at a fee of USD 18 or</li> <li>• 70,000 Ug Shs per route.</li> <li>• Free transport from hotel to Conference venue</li> </ul>
4	Meley Impala Hotel	26	+256 706 150175 +256 753 360521 + 256 414 577 413  <a href="mailto:meleyimpala@gmail.com">meleyimpala@gmail.com</a>	Single- USD 35 Double- USD 50, USD 60, USD 70	Plot 1. St. Andrew Kaggwa Road, opposite Martyrs Shrine Munyonyo  800 metres	<b>Noah</b> <ul style="list-style-type: none"> <li>• Charge from Airport per route is USD 30.</li> <li>• Transport to venue is negotiable with team.</li> </ul>

5.	Green Valley Hotel	51	+256 772508599 +256 414 266464 +256 312 281257 <a href="mailto:reservations@greenvalleyhotel.net">reservations@greenvalleyhotel.net</a> greenvalleyhotel@live.com	-Single :USD 35 or Ug Shs 120,000= -Double Standard: USD 45 or Ug Shs160,000= -Executive double: USD45 and USD 55 or Ug Shs 160,000 and 200,000= - Twin Rooms : USD 50 or Ug Shs 100,000	Ggaba Road  2km	<b>Noah</b> • Charge USD 30 from the Airport and USD 20 to venue and back
6.	Sir Jose Hotel	42	+256 772 500322 +256 414 667008  <a href="mailto:sirjosehotel@hotmail.com">sirjosehotel@hotmail.com</a>	Single: USD 35 Double: USD 55 Twin Room: USD 65 Deluxe: USD 75 Family room(3 beds): USD 100	Ggaba Road  2km	<b>Minibus of 7 seater</b> • USD 55 and Saloon car USD 35 per route from Airport • USD 5 per person return journey to venue
7.	Fancy Hotel Munyonyo	23	+256 785764384 +256 393223223 <a href="mailto:info@fancyhotels.co.ug">info@fancyhotels.co.ug</a> fancyhotelsuganda@gmail.com	Single: USD 45 or Ug Shs 150,000 Double: USD 55 or Ug Shs 200,000	Buziga Munyonyo Road 1km	• <b>Super custom</b> – USD 50 from the Airport. • Transport to venue is complimentary
8.	Buziga Country Resort	25	+256 414 691607, +256 414 267034, +256 414 268966 +256 789514548	Single: USD 25 Double/ Cottage: USD 40 Suite: USD 75 Twin: USD 45	Buziga-Ggaba 2km	<b>Supercustom</b> is USD 35 the Airport 20,000shs per route to venue
9.	Sahel Suites & Gardens	6	+256 775957566 +256 772588915	Single: USD 20 Double USD 25 (Rate does not include breakfast)	Bunga Ggaba Lane Kawuku- 3km	<b>Corona and Benz</b> • USD 20 from the Airport and usually do not charge for dropping at meeting venue if staying for many days.

10.	Kaazi Beach Resort	12	+256 787 475009 info@kaazibeachresort.com	Single room USD 110 Double room USD 140 (Rooms are still under refurbishment but will be finalised by the time of the meeting.	Kaazi- 7km	<ul style="list-style-type: none"> <li>Shuttle can be organized from the Airport at USD22 and USD 6 to venue</li> </ul>
<b>ENTEBBE HOTELS</b>						
11.	Protea Hotel Marriot Entebbe	84	+256 776 728025 (Omogi M) service@proteaebb.co.ug	Single room- USD 165	34km	Free Airport shuttle for 1 to 4 people
12.	Rosemary Courts	8	+256 782 853992 (Miana) rosemarycourtsug@gmail.com	Single room – USD 81 Double room- USD 101	34km	Free Airport shuttle
13.	Airport View Hotel	20	+256 772 200391 (James Byagaba) gabas@airportviewhotel.co.ug	Single room – USD 100 (CAA Uganda Corporate rate)	34km	Free Airport shuttle
14.	Lake Victoria Hotel Entebbe	40	+256 772 674642(Herbert Kanyeihamba) k.herbert@lvhotel.co.ug	Single room –USD 110 (CAA Corporate rate)	34 km	Free Airport shuttle
15.	K.Hotels		+256 777 846000 (Joash)	Single room-USD 120 (CAA Uganda Corporate rate)	34km	Airport shuttle is USD 15 per trip. Hotel Charge includes transport to and from Speke Resort Munyonyo
16.	Premier Best Western	69	+256 703042524 (Alice Saula)	Single room- USD 130(CAA Uganda Corporate rate)	34km	<ul style="list-style-type: none"> <li>Free Airport shuttle</li> <li>Hotel charge includes transport to and from Speke Resort Munyonyo if</li> </ul>



						number is 25 people and above.
17.	Lake Heights Hotel	33	+256 752981875 (Isaiah Weboya)	Executive room-USD 140	34km	Free Airport shuttle
18.	Central Inn	40	+256 774 280591(Muledhu Johnson) +256 772462522	Single room-USD 45 (CAA Uganda Corporate rate)	34 km	Free Airport shuttle
19.	Imperial Golf View Hotel	269	+256 417 304000 +256 702 747840 (Ismail) +256 777 657700 <a href="mailto:fomanager@igvh.co.ug">fomanager@igvh.co.ug</a>	Single room –USD 120 Double- USD 150 (CAA Uganda Corporate rate).	34km	Hotel shuttle available for Airport pick up at USD15 per person
20.	Askay Hotel Suites	22	+256 772 411494	Single room- USD 45 Double room- USD 55	34km	Hotel shuttle for Airport is USD10 per route.
21.	Entebbe Travellers Inn	17	+256 -414 321946 +256-414 321947 <a href="mailto:entebbetravellersinnltd@gmail.com">entebbetravellersinnltd@gmail.com</a> <a href="mailto:info@entebbetravellersinn.com">info@entebbetravellersinn.com</a>	Single room- USD 60 Double room-USD 70	34km	Free Airport Shuttle
22.	Executive Airport Hotel	12	+256 701 048053 <a href="mailto:info@eahuganda.com">info@eahuganda.com</a> <a href="mailto:ssebuggwawo.dennis@gmail.com">ssebuggwawo.dennis@gmail.com</a>	Single room –USD 65 Double room- USD 85 Twin room- USD 100 Triple room- USD 120	34km	Free Airport Shuttle

**NB:** Please note that there is an express highway from Entebbe to the Munyonyo Speke Resort (the meeting venue).