

IMHQ/101/8/4

In reply please quote:

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**REPUBLIC OF ZAMBIA**  
**IMMIGRATION HEADQUARTERS**

**KENT BUILDING**  
**HAILE SELASSIE ROAD**  
**P.O.BOX 50300**  
**LUSAKA**

4<sup>th</sup> September 2018

TO WHOM IT MAY CONCERN

This serves to confirm that the African Civil Aviation Commission (AFCAC) will be holding the Bureau meeting, the 29<sup>th</sup> Extraordinary Plenary Session and the 30<sup>th</sup> Ordinary Session from 1<sup>st</sup> to 5<sup>th</sup> December 2018 at Avani Hotel in Livingstone, Zambia. The visas for the delegates who require visas to come to Zambia will be issued at ports of entry like Harry Mwaanga Nkumbula International Airport and Kenneth Kaunda International Airport.

I therefore kindly request air carriers and Immigration Officers in charge of all ports of entry to facilitate visas at ports of entry to the delegates who require visas to enter Zambia.

Denny Lungu

**DIRECTOR GENERAL**