

WORKSHOP/SEMINAR ON THE DEVELOPMENT OF STATES' ACTION PLANS ON CO2 EMISSIONS REDUCTION ACTIVITIES, AND THE CARBON OFFSETTING AND REDUCTION SCHEME FOR INTERNATIONAL AVIATION (CORSAIA)

(RENAISSANCE HOTELS IKEJA, LAGOS FROM 22ND-25TH AUGUST, LAGOS, NIGERIA)

GENERAL INFORMATION

The **ICAO/AFCAC** Seminar on the Development of States' Action Plans on CO² Emissions Reduction Activities, and the Carbon Offsetting and Reduction Scheme for International Aviation (CORSAIA) will take place at the Renaissance Lagos Ikeja Hotels Lagos, Nigeria in **August 2017** on the kind invitation of the Nigerian Civil Aviation Authority (NCAA).

THE MEETING FOCAL POINT PERSON (s):

At AFCAC:		
Engr. Yakubu Mahmud Technical Assistant to DG NCAA <i>Directorate of Air Transport Regulation (DATR)</i> Nigerian Civil Aviation Authority (NCAA) Tel: +234-1-2790430 Land Line Tel: (Cell) +234-815-0836-054 Email: yakubu.mahmud@ncaa.gov.ng		
Mr. Olaposi Akinola.J. Aviation Environment Unit (DATR) <i>Directorate of Air Transport Regulation (DATR)</i> Nigerian Civil Aviation Authority (NCAA) Tel: +234-1-2790430 Land Line Tel:(Cell)+234-805-7698-696 , +234-802-3299-920 Email: akinola.olaposi@ncaa.gov.ng		

WORKING LANGUAGES

The meetings will be conducted in English and French.

OPENING SESSION

The opening session of the ICAO Seminar on the Development of States' Action Plans on CO₂ Emissions Reduction Activities, and the Carbon Offsetting and Reduction Scheme for International Aviation (CORSI) will be held at 08:30am on Wednesday 23rd August, 2017.

WORKING HOURS

The daily working hours of the meeting will be as follows:

- 08:30- 17:00 pm Daily Meeting Hours
- 12:30 -13:30 pm Daily Lunch Hours
- 10:30am to 11:00am & 14:30pm to 13:00pm Tea Break Hours 30mins (Twice)

REGISTRATION

Registration of participants will be done at the meeting venue from 08; 00 hours.

TRANSPORTATION

Transportation will be provided from Lagos airport to the venue (at arrival and departure) for the participants at the venue hotel. Also, transportation will be provided for participants not accommodated at the venue hotel to/from the respective recommended hotels to the meeting venue. Option for the provision of transportation from the airport and to/from venue may also be provided at the respective hotel on arrangement between the participant(s) and the hotel(s).

ENTRY VISA

Entry visas into Nigeria are not required by Citizens of the following ECOWAS member States:

Benin

Burkinafaso

Cameroon

Guinea Bissau

Liberia

Mali

Cape Verde	Niger
Chad Senegal	Seychelles
Cote D'ivoire	Sierra Leone
Gambia	Guinea
Togo	Ghana

Visitors to **Nigeria** require a visa unless they come from one of the visa exemption countries listed above. All visitors must hold a passport that is valid for six (6) months. Visa is also not required for former nationals of Nigeria holding a valid foreign passport together with expired Nigerian passport.

However, other participants should ascertain the entry requirements for Nigeria and obtain visas from the nearest Embassy/High Commission maintained by the Government of Nigeria. Visas may also be issued at the point of entry into Nigeria; this will depend on the Country of origin .

LOCAL CURRENCY AND FOREIGN EXCHANGE RATES

Naira is the currency in use in Nigeria. The exchange rates for the main currencies as at 27th July, 2017 are as follows:

Currency	Selling to Naira
➤ 1 US Dollar	= 304.70
➤ 1 Pound Sterling	= 400.65
➤ 1 Swiss Franc	= 317.30
➤ 1 Euro	= 356.50
➤ 1 Yen	= 2.74

Please note that these are official rates only and as at 27th July, 2017 and subject to slight changes.

BANK SERVICES

Travellers' cheques can be cashed at the commercial banks. International credit cards (Visa, Diners Club, MasterCard, and American Express) are accepted at most of the selected hotels.

HEALTH SERVICES

Medical services are of high standards and most international prescription drugs are readily available through licensed pharmacies. It is suggested that participants take out personal medical insurance for the duration of the trip. Malaria prophylactics are especially advised.

WEATHER CONDITION

Lagos weather is between 14 to 31 degrees Celsius during this period. Comfortable clothing is advised.

ELECTRICITY

The electricity is 240 Volts using the rectangular three-pin plug.

AIRPORT DEPARTURE TAX

Airport taxes are normally included in the cost of air tickets.

HOTEL RESERVATIONS

Below is a list of hotels and their applicable rates. Participants are advised to make their reservations directly with the hotels. Confirmed hotel reservations and travel itineraries should be forwarded to the contact persons one week prior to the meeting so that delegates can be met on arrival and conveyed to the hotels of their choice. Participants are also advised to choose/select one of these recommended hotels:

Hotel Accommodation

	HOTEL	STANDARD ROOM	DOUBLE	CONTACT
1	Sheraton Lagos Hotels i. Classic ii. Club	N54,000 N69,000	N61,000 N76,000	Email: reservatios.00445@sheraton.com Telephone: ++234-1-2800100 Fax: +234-1-2802280-1
2.	Westown Hotels, Lagos i. Superior ii. Delux iii. Junior Suit iv. Executive Suit	30,000 35,000 40,000 50,000		Email: enquiries@westownhotels.com Telephone: +234-1-7742757
3.	De Vine Hotels i. Standard ii. Standard Double	20,000 22, 620	22,620	Email: Telephone: +234-8062964979
4	Golden Tulip i. Standard ii. Delux iii. Main Suit	20,000 25,000 30,000	25,000	Email: busdothotels@yahoo.com T: +234-8033312122
5	Renaissance Hotels Lagos Ikeja Hotels i.	86,800	This rate is subject to change	+234-908-780-5555 +234-908-780-5500
6	Protea Hotels Ikeja i. Standard Room ii. Deluxe Room iii. Junior Suite iv. Executive Suite v. Presidential Suite	68,000. 84,000 140,000 165,000 225,000	The rates are VAT e.t.c inclusive and subject to change	Email ; res@phikeja.com